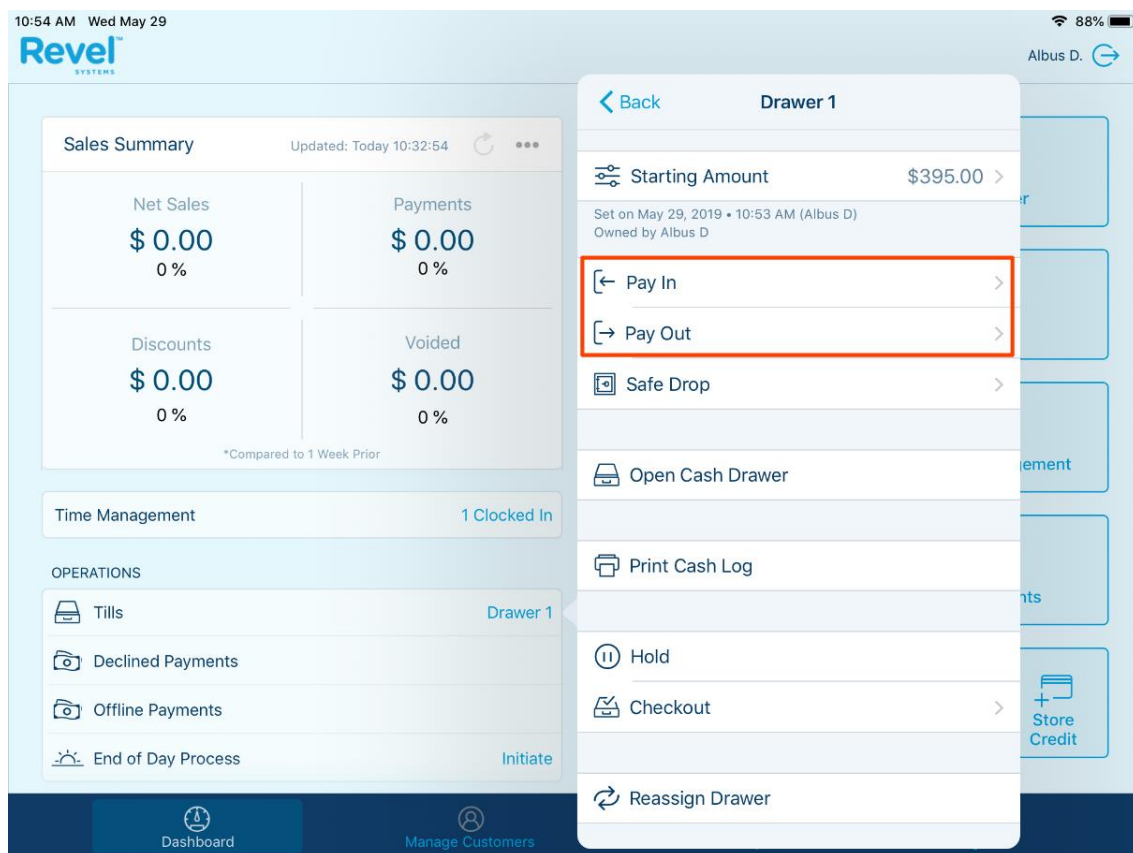


IF YOU NEED TO ADD OR REMOVE CASH FROM THE CASH DRAWER WITHOUT COMPLETING A TRANSACTION OR SALE, YOU WILL NEED TO USE THE PAY IN OR PAY OUT FUNCTIONALITY.

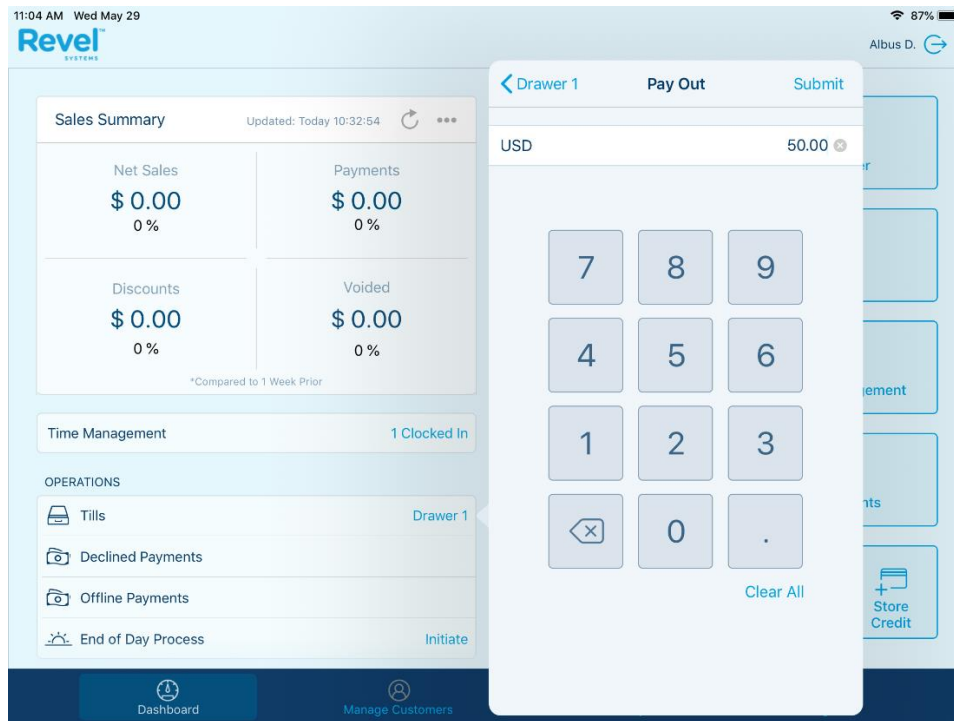
USE THIS ONLY FOR BUSINESS RELATED TRANSACTIONS, DO NOT USE THIS FOR EMPLOYEE TIPS.

TO PROCESS A PAY IN OR PAY OUT:

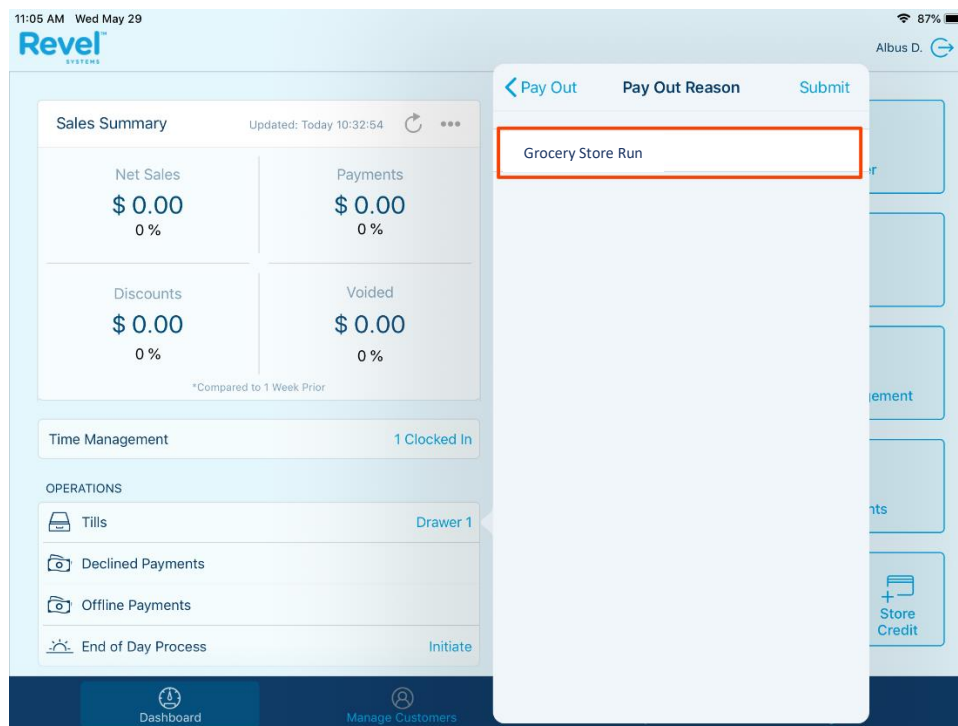
- 1. FROM THE DASHBOARD, TAP TILLS AND SELECT A TILL.**
- 2. SELECT PAY IN OR PAY OUT.**



- 3. ENTER THE AMOUNT OF THE PAY IN OR PAY OUT AND TAP SUBMIT.**



4. ENTER A REASON FOR THIS PAY IN OR PAY OUT. THIS REASON WILL SHOW WHEN YOU RUN FINANCIAL REPORTS.



5. TAP SUBMIT AND A RECEIPT WILL PRINT FOR YOU.