



1. When you've added all the necessary item to the order, tap the Pay button.



- 2. YOU WILL BE PROMPTED TO ENTER A CALL NAME AND CUSTOMER'S LOYALTY INFORMATION. IF THE CUSTOMER HAS A LOYALTY ACCOUNT, PRESS YES AND ENTER THAT INFORMATION. IF THEY DO NOT, PRESS NO AND CONTINUE AND CONTINUE TO THE PAYMENTS SECTION.
- **3.** IN ORDER FOR THE **POS** SYSTEM TO CALCULATE THE EXACT CHANGE, THE CASH VALUE MUST BE ENTERED FIRST. ENTER THE AMOUNT OF CASH THAT YOUR CUSTOMER GAVE YOU.





K Back	Checkout Order # 3	Checkout Order # 381			Done		
Discounts: Service Fee(s): Sub Total: Surcharge: Tax: Autogratuity:	\$0.00 \$0.00 \$11.99 \$0.00 \$0.48 \$0.00		PAYMENT AMOUNT \$20.00				
Sub Total:	\$12.47	7	8	9	\$10		
	No payments have been made	4	5	6	\$20		
		1	2	3	\$50		
		С	0	•	\mathbf{x}		
Tip Gif	Email Reprint Refund Lovalty	Cash Manual Cre	Cre	edit	Gift Card		

4. THEN PRESS CASH. THE CASH DRAWER WILL OPEN AND THE CHANGE DUE TO THE CUSTOMER WILL BE DISPLAYED ON THE SCREEN.



