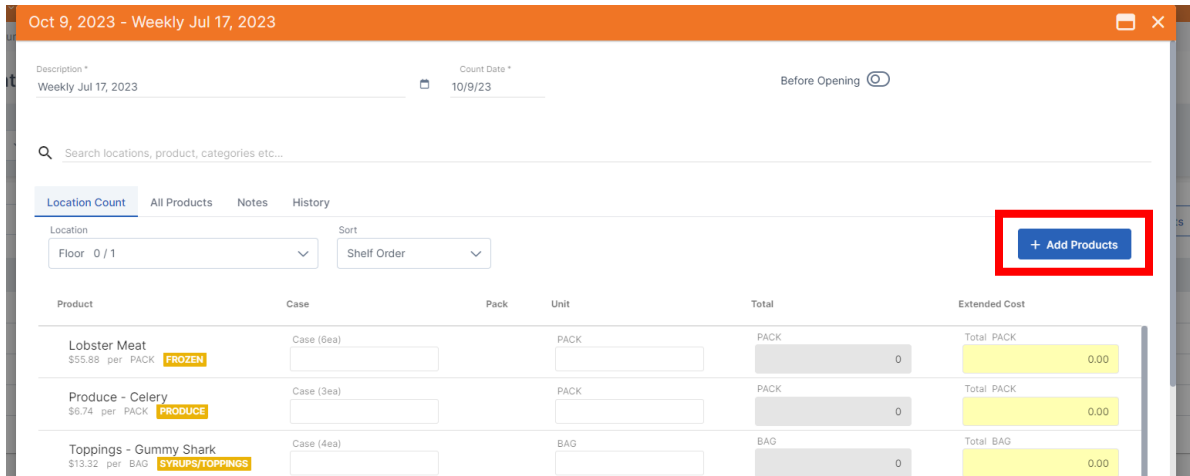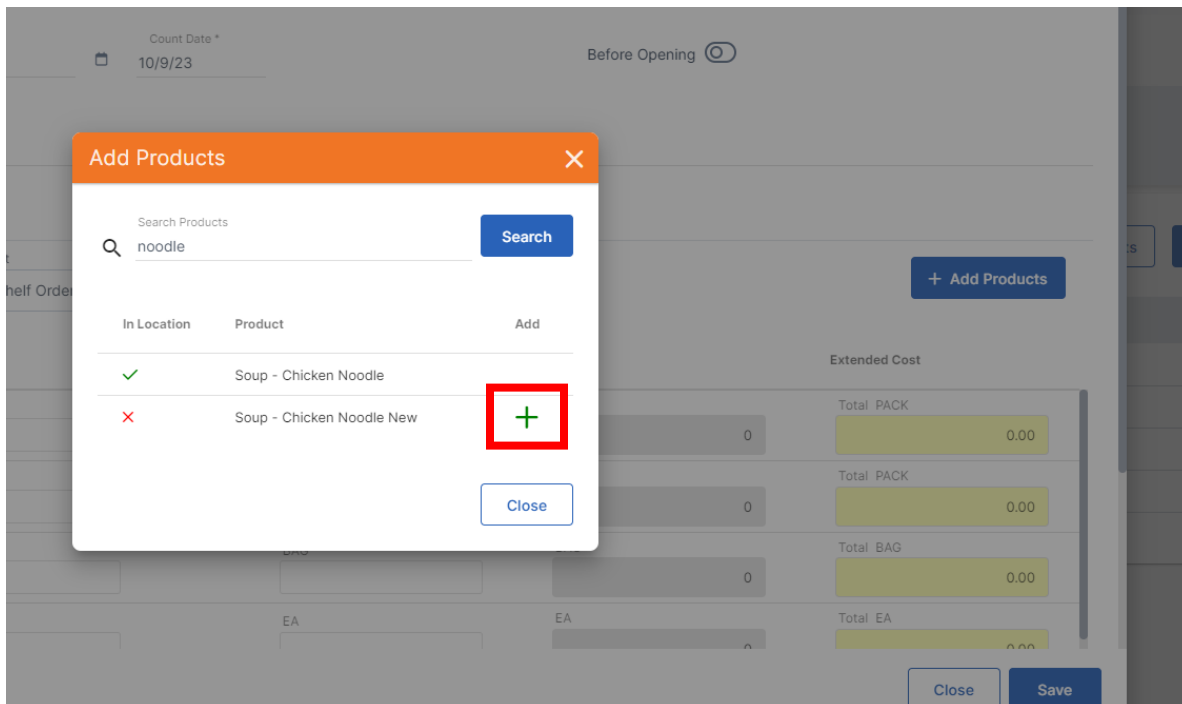## To add a missing item in inventory:

1. From the Inventory Tab, click the "Add Products" button on the right.

2. Search for the product name.

3. Click the green Plus Sign, and it will be added to your inventory.

You may have to do this for new products or products you haven't counted in a while.