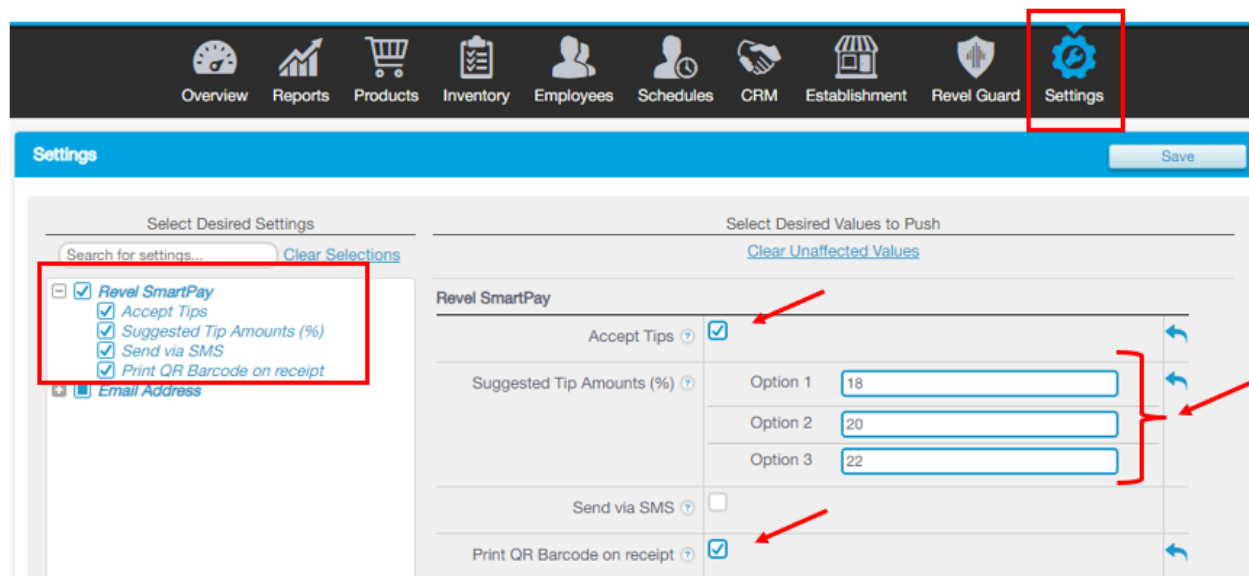


## Revel SmartPay lets guests pay for their orders from their smartphones by scanning a QR code on their receipt.

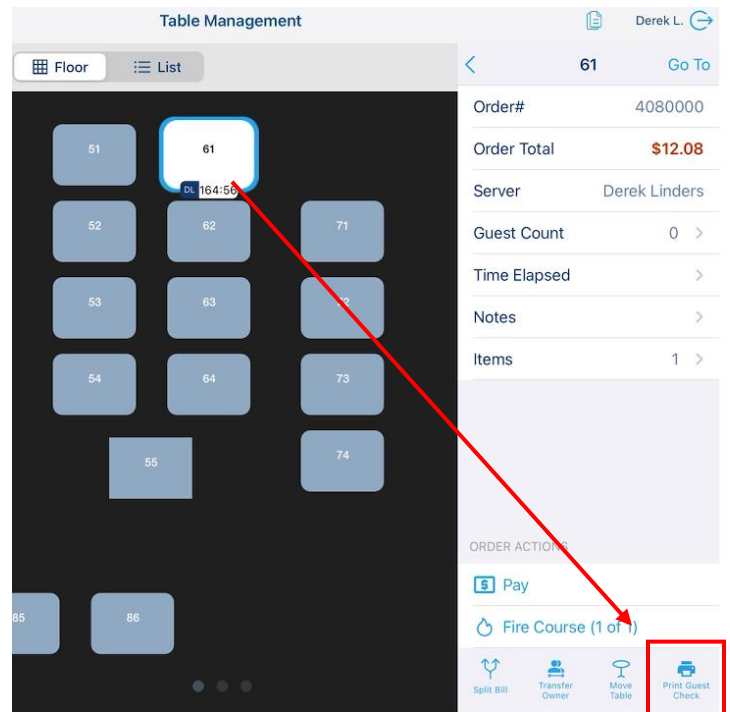
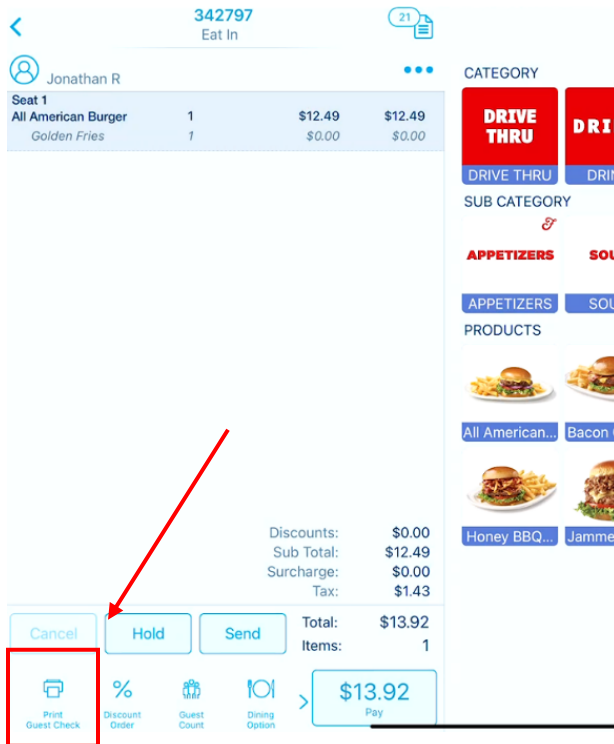
- General Manager and above roles can access the SmartPay settings in Revel to engage or disengage the “Print QR Code Barcode on receipt” and the “Suggested Tip Amounts” settings. **Do not engage ‘Send via SMS’ as we do not use this feature at this time.**
  - Log into the Revel Management Console and click on settings.
  - Adjust the settings as described below and Click Save.
  - Refresh all POS Stations and Mobile Order Takers.



- The first time SmartPay is activated, a test transaction should be completed to validate the SmartPay configuration is correctly functioning from both the Adyen and Revel side. This can be done by following along the remaining steps in this document. Once the transaction is successful and you receive an email with your receipt do not forget to refund the transaction and voiding any applicable items.

## To complete a SmartPay transaction:

1. Create an order as usual. Before selecting Pay, Select **PRINT GUEST CHECK** from the order entry screen or The Floor Plan.



2. The guest check will print with a **QR CODE** at the top. Note – after printing it may take up to 90 seconds for the order to sync for payment on a mobile device.

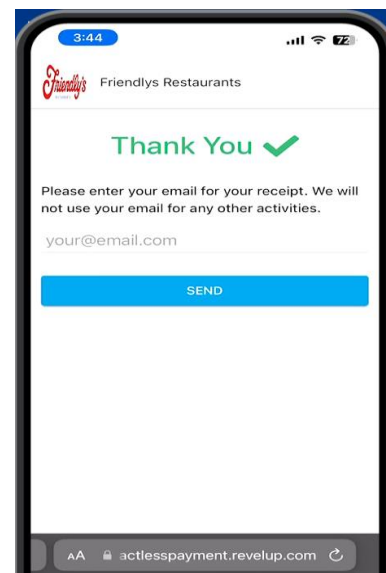
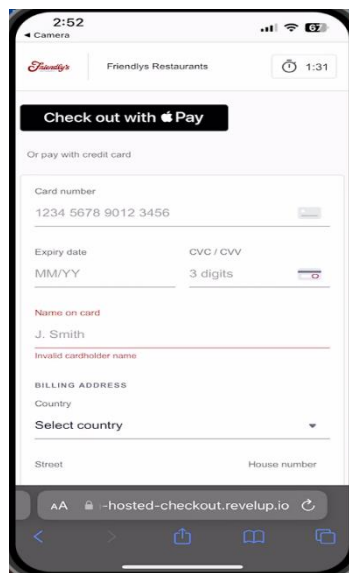
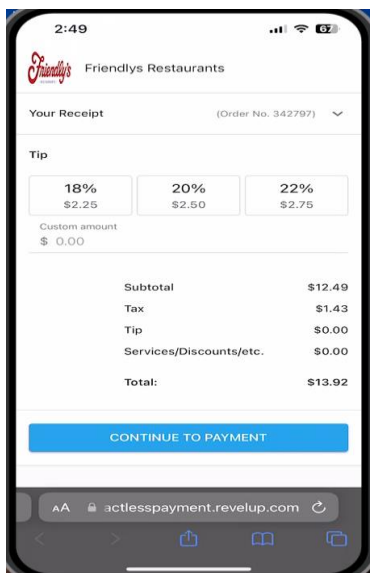
- Possible Server Speak:

“We have a new, easy way to pay at the table by scanning the QR code with your smart phone. It takes all major credit cards and Apple Pay.”



3. Have the customer **SCAN THE QR CODE** with their smart phone. Most camera apps can scan a QR code. When scanning a QR code, a yellow bar appears, you tap that to open the link for the payment.

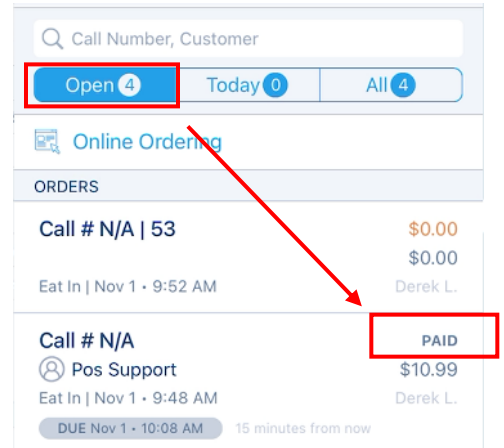
4. The QR code will take the customer to the payment site. Here they can see their order information and choose to add a tip. Tapping **CONTINUE TO PAYMENT** will take the customer to the payment screen, where they can enter payment information. Once the customer submits their payment, they have the option to receive their receipt via email. You can also print a receipt from the POS if requested.



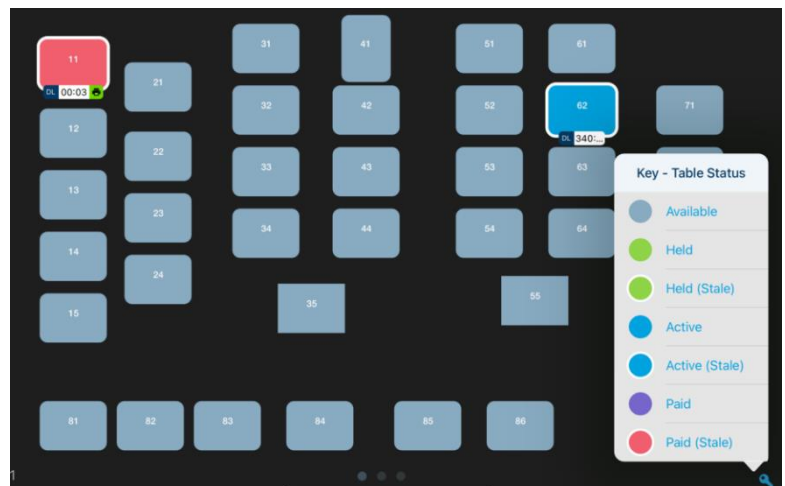
**Do not leave the transaction OPEN on any station or mobile order taker screen. This can result in the POS stations not recognizing that the payment has been made.**

5. Once the customer pays, the payment, including tips, will process and appear in the POS within approximately 90 seconds. Certain indications will alert that the customer has paid via SmartPay.

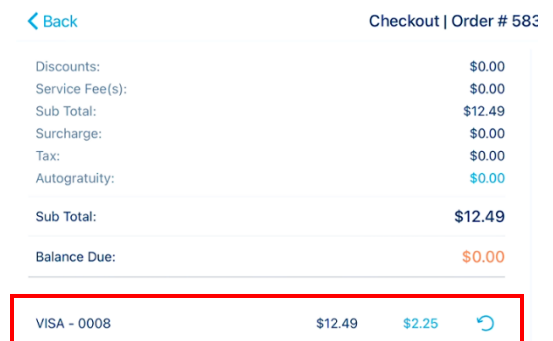
- the order will remain on your **OPEN order list** as “paid” once the guest pays.



- On the **Floor Plan** the table will have a notification icon and be **Red** in color.



6. The server can open the check and go to the **pay screen** to see the payment and Tip Amount. Once the server has confirmed the order has been **PAID**, they just needs to Click on the order. Go to “pay” and tap “done” to clear the table from the floor plan.



7. As the payments are processed similar to regular Credit Card transactions the indication in the **REVEL BACK OFFICE** that the transaction was made via SmartPay is under payment Details. The Employee will always be **atlasadmin**. You will also notice a slightly different and shorter transaction ID.

Payment Details										
10/23/2023 03:00 am - 10/24/2023 03:00 am										
Credit Card Payments ▾										
Order No	Type	Card Type	Date	Station	Employee	Transaction Id	Transaction Status	Last 4 CC digits	Amount	Tip
4056895	Credit	Mastercard	10/23/2023 02:07 PM	POS1 Main Fountain	atlasadmin	SGMC9KQNJ3 699VB2	Captured	3657	63.73	11.91
4057048	Credit	Mastercard	10/23/2023 02:21 PM	POS1 Main Fountain	atlasadmin	QQJZGJ5W3H C83VB2	Captured	1710	52.48	8.83
4058343	Credit	Mastercard	10/23/2023 03:20 PM	POS1 Main Fountain	atlasadmin	SCG6VZB79L BVM232	Captured	1322	28.08	5.25
4058685	Credit	Mastercard	10/23/2023 04:08 PM	POS3 Server2	Manning, Maelin	Q41q00169809 1682002.LZL7 V54VWQMFQ6 32	Captured	9517	24.04	0.00
4059458	Credit	Mastercard	10/23/2023 04:59 PM	POS3 Server2	Manning, Maelin	Q41q00169809 4766003.LP8X	Captured	4579	36.98	7.00

8. In the Adyen portal for owners you will begin to see a different type of Shopper Interaction under payments.

- Point of Sale – Charges originating from a CC terminal
- Ecommerce – Charges originating from SmartPay
  - NOTE: If not visible this can be adjusted using the settings icon

**Payments**

Payments - Default | Search... | Export

Amount | Date: Oct 29, 2023 – Oct 29, 2023 | Status | Store | + More filters | Reset all

PSP reference	Merchant reference	Account	Date	Amount	Payment method	Status	Shopper interaction	⚙️
Z633PCLEAX7KFAZC	R0J4FJ0000-10012000	Brix_Friendlys	Oct 29, 2023, 16:22:43	USD 6.07	VISA Visa	SettledBulk	Point of Sale	
WX7D83J3XQMFQ632	vitWyoIz2-10152028	Brix_Friendlys	Oct 29, 2023, 16:22:38	USD 17.10	VISA Visa	SettledBulk	Point of Sale	
BVR583J3XQMFQ632	CpfjwJ22gH-10152019	Brix_Friendlys	Oct 29, 2023, 16:22:37	USD 21.62	VISA Visa	SettledBulk	Point of Sale	
P2RHN5LBN59TK2C2	3cb461d5-0a70-4922-8a36-1e68f5219f9f	Brix_Friendlys	Oct 29, 2023, 16:22:18	USD 101.08	VISA Visa	SettledBulk	Ecommerce	
MQ2P6TNRHMPPV832	ZnUatYW1f2-10151972	Brix_Friendlys	Oct 29, 2023, 16:22:08	USD 20.30	VISA Visa	SettledBulk	Point of Sale	