

Live Inventory

To check "live inventory" level in SynergySuite you will use the following tool.

On the inventory tab on the orange bar, click on "live inventory".



This will open the live inventory setup. In this setup you have the option to choose the following

- 1) All products in One store
- 2) One Product in all stores



We recommend you click on #2 to look at one specific product in all stores. Once you click on the 2<sup>nd</sup> one a window will pop open where you can choose your product. You can either search or scroll.



Live Inventory



Select Product		Select Product	
Q Search Product			
3Gal Pirates Treasure	*	Q beef	
3Gal Ripe Raspberry Chocolate Chunk			
48oz Choc Almond Chip		Corried Beer Hash	
48oz Chocolate		O Soup - Beef & Barley	
) 48oz Cookie Dough Carton			
) 48oz Cookies N Cream			
) 48oz Mint Choc Chip			
48oz Neopolitan			
48oz Peppermint Stick			
48oz Strawberry			
) 48oz Vanilla			
7.5 Plastic Plate			
Applacauco	w.		

Once you find the product, hit "finish setup" at the bottom of the screen. That will populate you to see all the data selected. You will only see the stores you have security access to. There is no need to change the locations chosen unless you have specific stores you are looking for.

This screen will show the following: Each line is a different store, and you can use a drop down on the left to see additional data (last stock/inventory count, last purchase/delivery note) details that were taken into consideration.

Product Code 个	Unit of Measures	Last Count Stock	Transfers	Deliveries	Waste	Production	Sales	Currently in Stock
Soup - Beef & Barley	BAG	7.000	0	4.000	0	0	-0.623	10.377
Soup - Beef & Barley	BAG	9.000	0	0	0	0	-1.475	7.525
Soup - Beef & Barley	BAG	5.300	0	0	0	0	-1.016	4.284
Soup - Beef & Barley	BAG	2.500	0	4.000	0	0	-0.787	5.713
Soup - Beef & Barley	BAG	3.000	0	0	0	0	0	3.000

To reset and look at a new product, click on "change setup" at the top.

