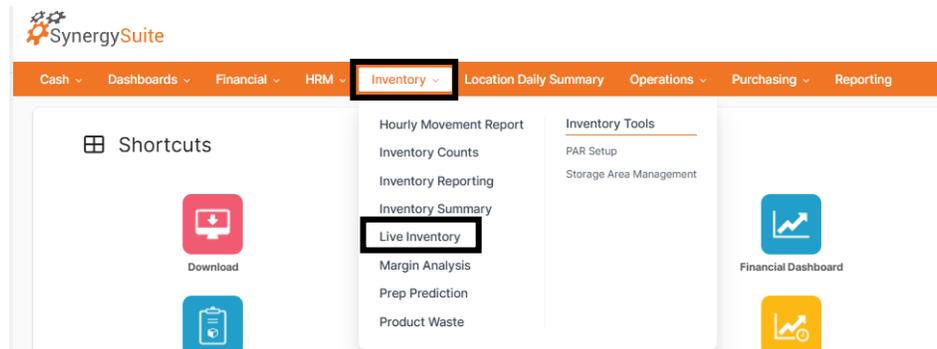
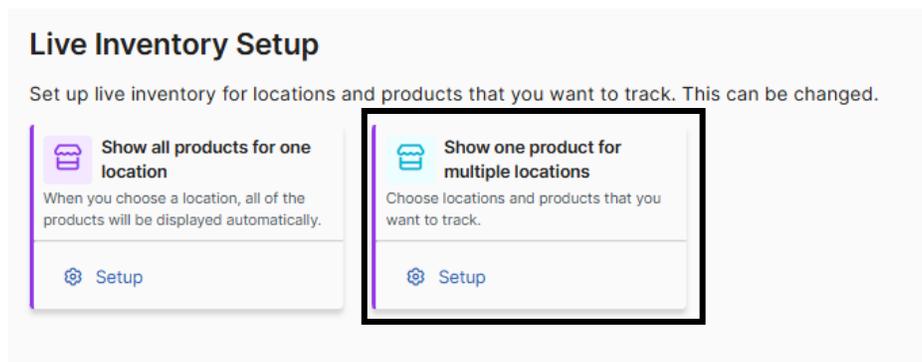


To check “live inventory” level in SynergySuite you will use the following tool.
On the inventory tab on the orange bar, click on “live inventory”.

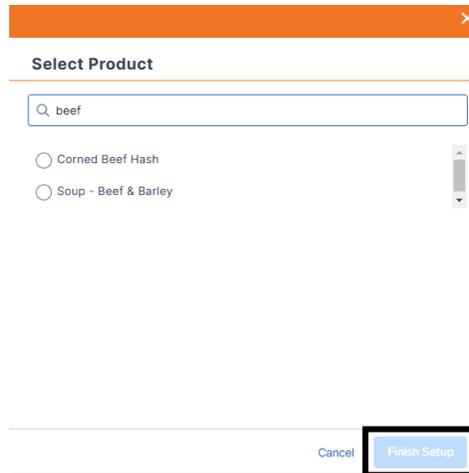
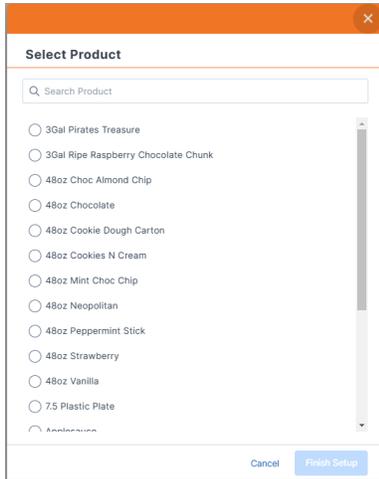


This will open the live inventory setup. In this setup you have the option to choose the following

- 1) All products in One store
- 2) One Product in all stores



We recommend you click on #2 to look at one specific product in all stores. Once you click on the 2nd one a window will pop open where you can choose your product. You can either search or scroll.



Once you find the product, hit “finish setup” at the bottom of the screen. That will populate you to see all the data selected. You will only see the stores you have security access to. There is no need to change the locations chosen unless you have specific stores you are looking for.

This screen will show the following: Each line is a different store, and you can use a drop down on the left to see additional data (last stock/inventory count, last purchase/delivery note) details that were taken into consideration.

| Product Code ↑ | Unit of Measures | Last Count Stock | Transfers | Deliveries | Waste | Production | Sales | Currently in Stock |
|----------------------|------------------|------------------|-----------|------------|-------|------------|--------|--------------------|
| Soup - Beef & Barley | BAG | 7.000 | 0 | 4.000 | 0 | 0 | -0.623 | 10.377 |
| Soup - Beef & Barley | BAG | 9.000 | 0 | 0 | 0 | 0 | -1.475 | 7.525 |
| Soup - Beef & Barley | BAG | 5.300 | 0 | 0 | 0 | 0 | -1.016 | 4.284 |
| Soup - Beef & Barley | BAG | 2.500 | 0 | 4.000 | 0 | 0 | -0.787 | 5.713 |
| Soup - Beef & Barley | BAG | 3.000 | 0 | 0 | 0 | 0 | 0 | 3.000 |

To reset and look at a new product, click on “change setup” at the top.

