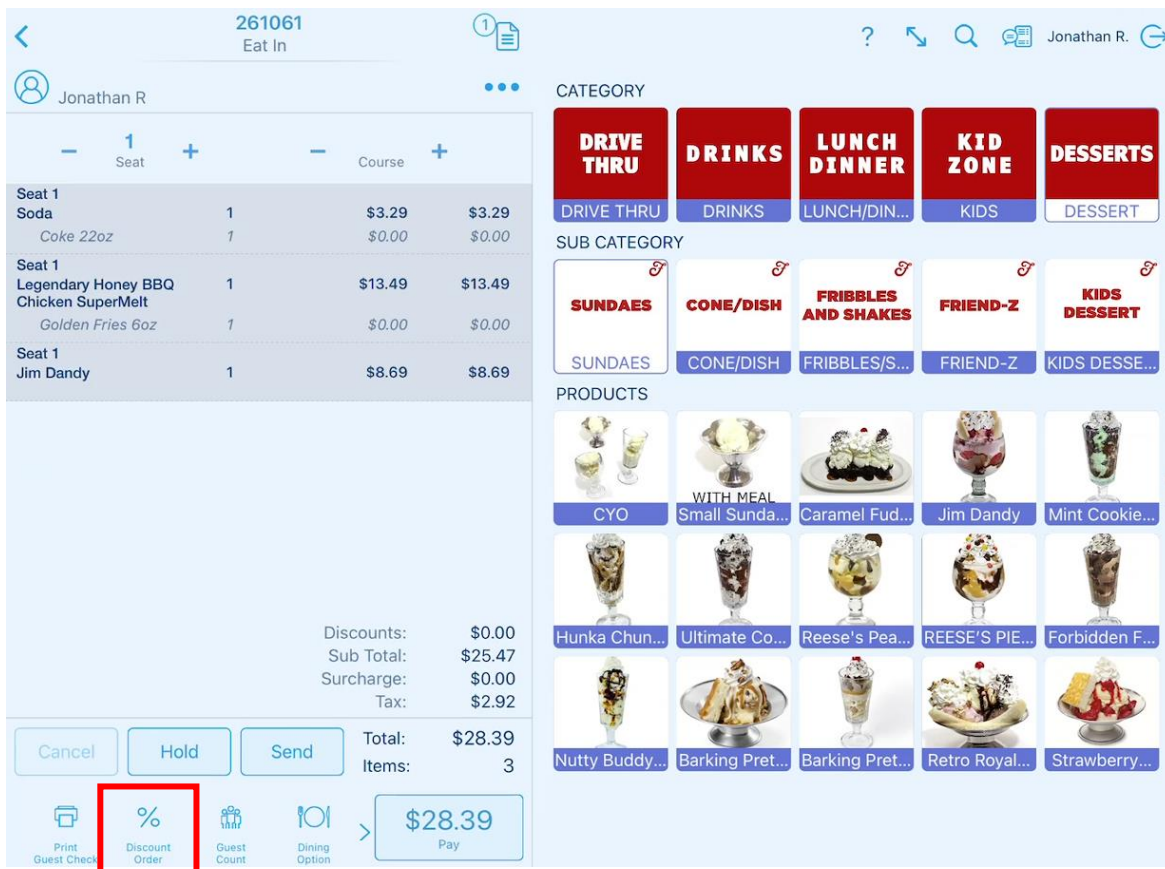


OVERVIEW

- ON REVEL, YOU WILL NEED TO USE **BOTH** THE **CHARITY 20% DISCOUNT KEY** **AND** THE **CHARITY DONATION 20% SERVICE FEE** WHEN COMPLETING A TRANSACTION DURING FUNDRAISING EVENTS.
- THE **SALES REPORT** IN THE **POS** OR THE **SALES SUMMARY** IN THE **REVEL MANAGEMENT PORTAL** WILL REFLECT THE AMOUNT DONATED FOR THE FUNDRAISER.

ADDING THE DISCOUNT KEY AND SERVICE FEE

1. BEFORE CHECKING OUT AND PAYING FOR AN ORDER, SELECT THE **DISCOUNT ORDER ICON**.

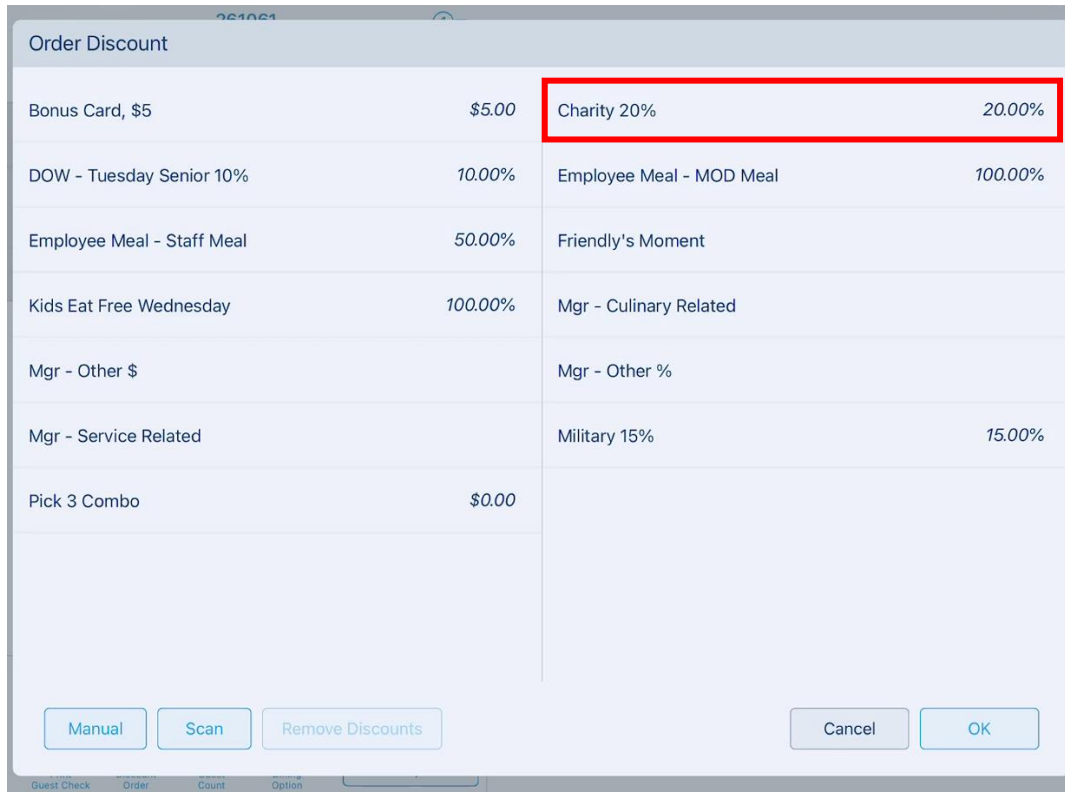


The screenshot shows the Revel POS interface for a user named Jonathan R. The order summary on the left includes:

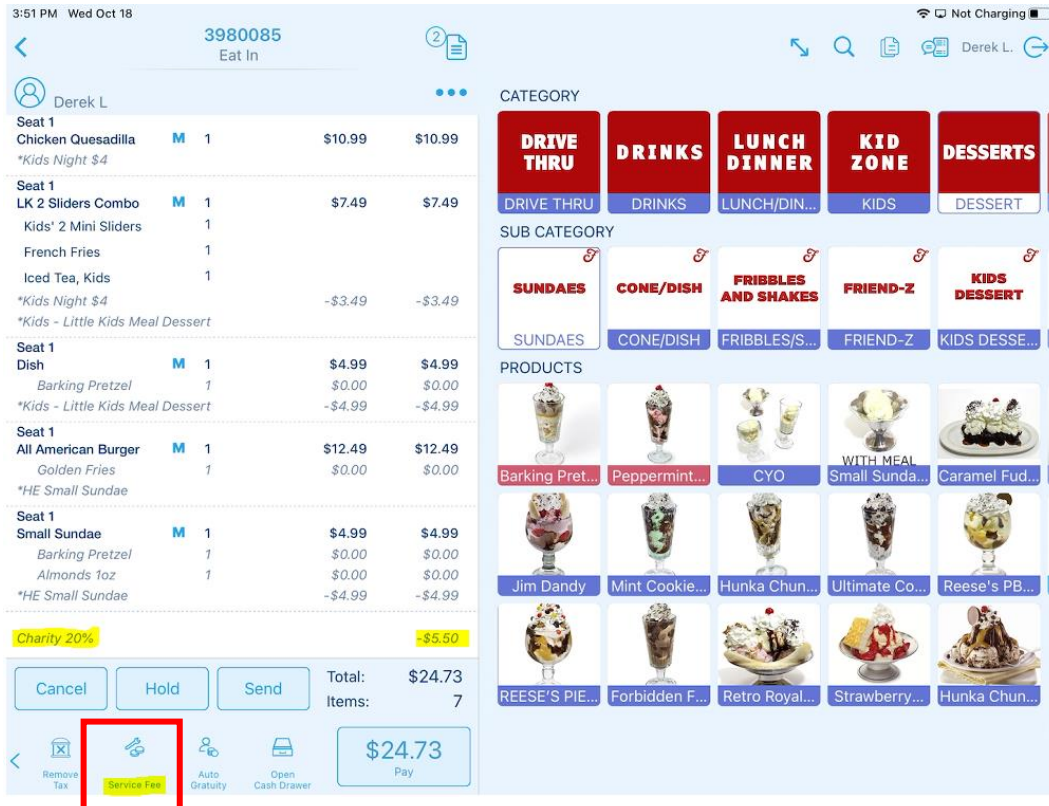
Item	Quantity	Price	Total
Seat 1 Soda	1	\$3.29	\$3.29
Coke 22oz	1	\$0.00	\$0.00
Seat 1 Legendary Honey BBQ Chicken SuperMelt	1	\$13.49	\$13.49
Golden Fries 6oz	1	\$0.00	\$0.00
Seat 1 Jim Dandy	1	\$8.69	\$8.69
Discounts:		\$0.00	
Sub Total:		\$25.47	
Surcharge:		\$0.00	
Tax:		\$2.92	
Total:		\$28.39	
Items:	3		

The bottom navigation bar contains several icons: Print Guest Check, **Discount Order** (highlighted with a red box), Guest Count, Dining Option, and a large 'Pay' button showing \$28.39.

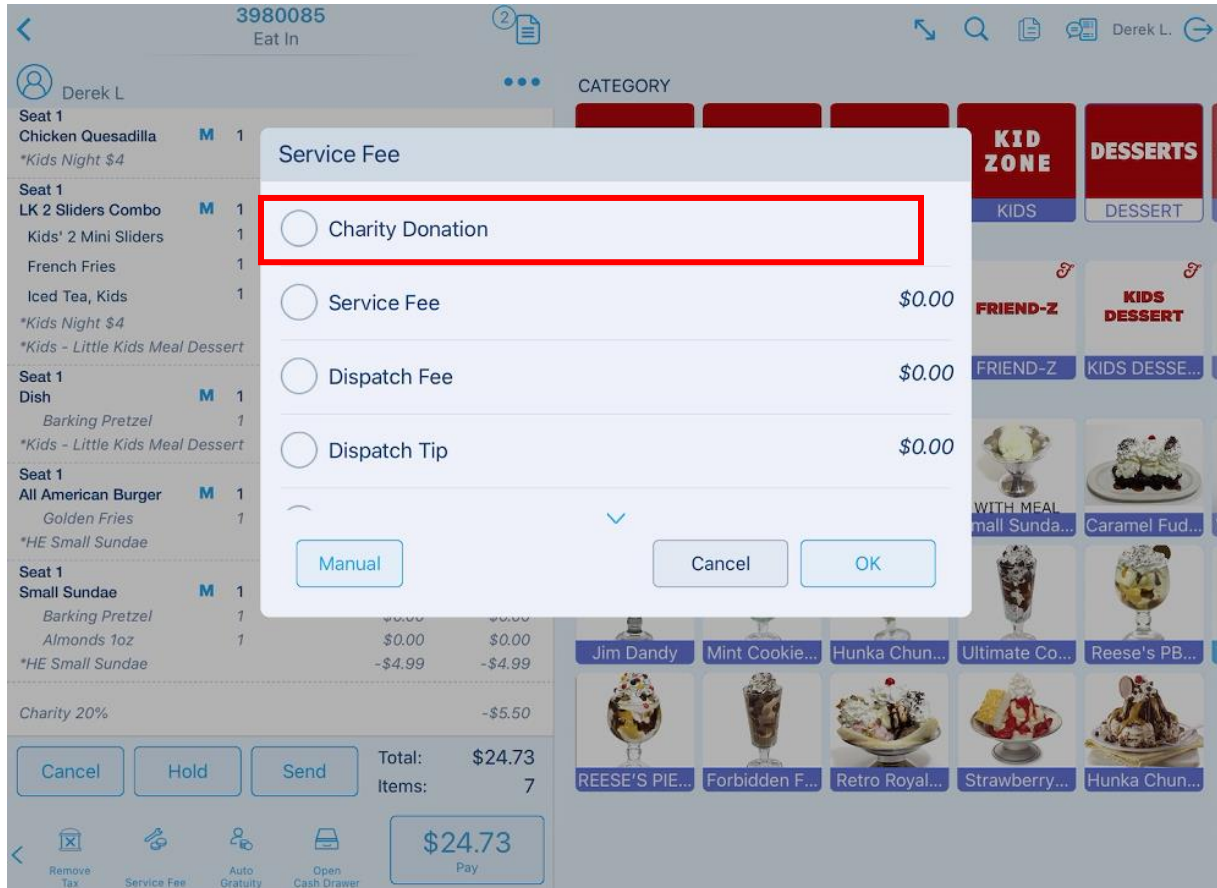
2. SELECT THE **CHARITY 20% DISCOUNT**.



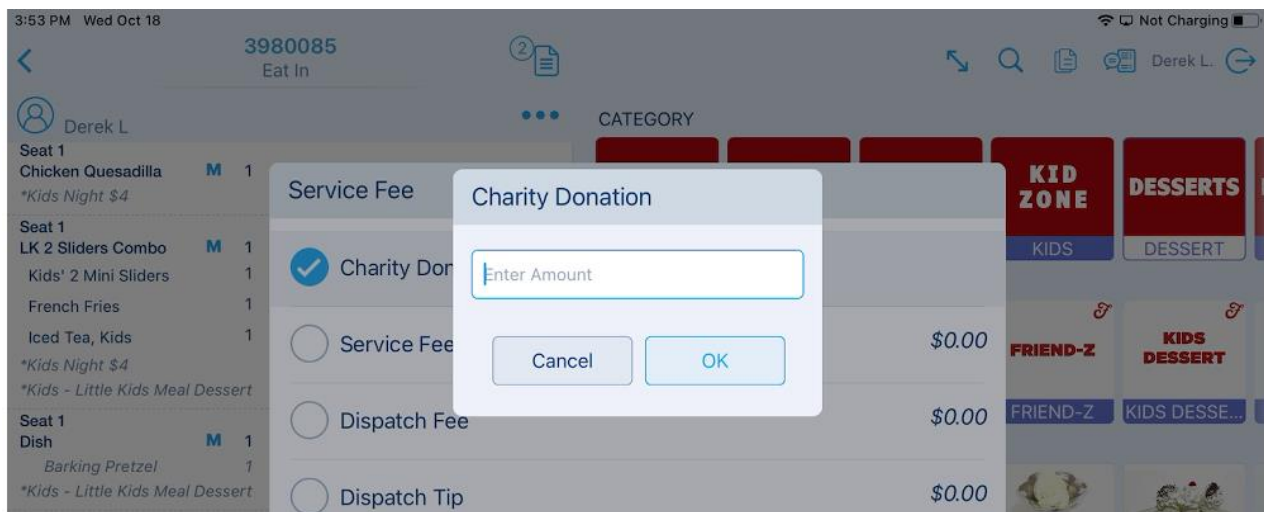
3. NEXT, SWIPE LEFT ON THE ORDER ACTION ICONS AND SELECT SERVICE FEE.



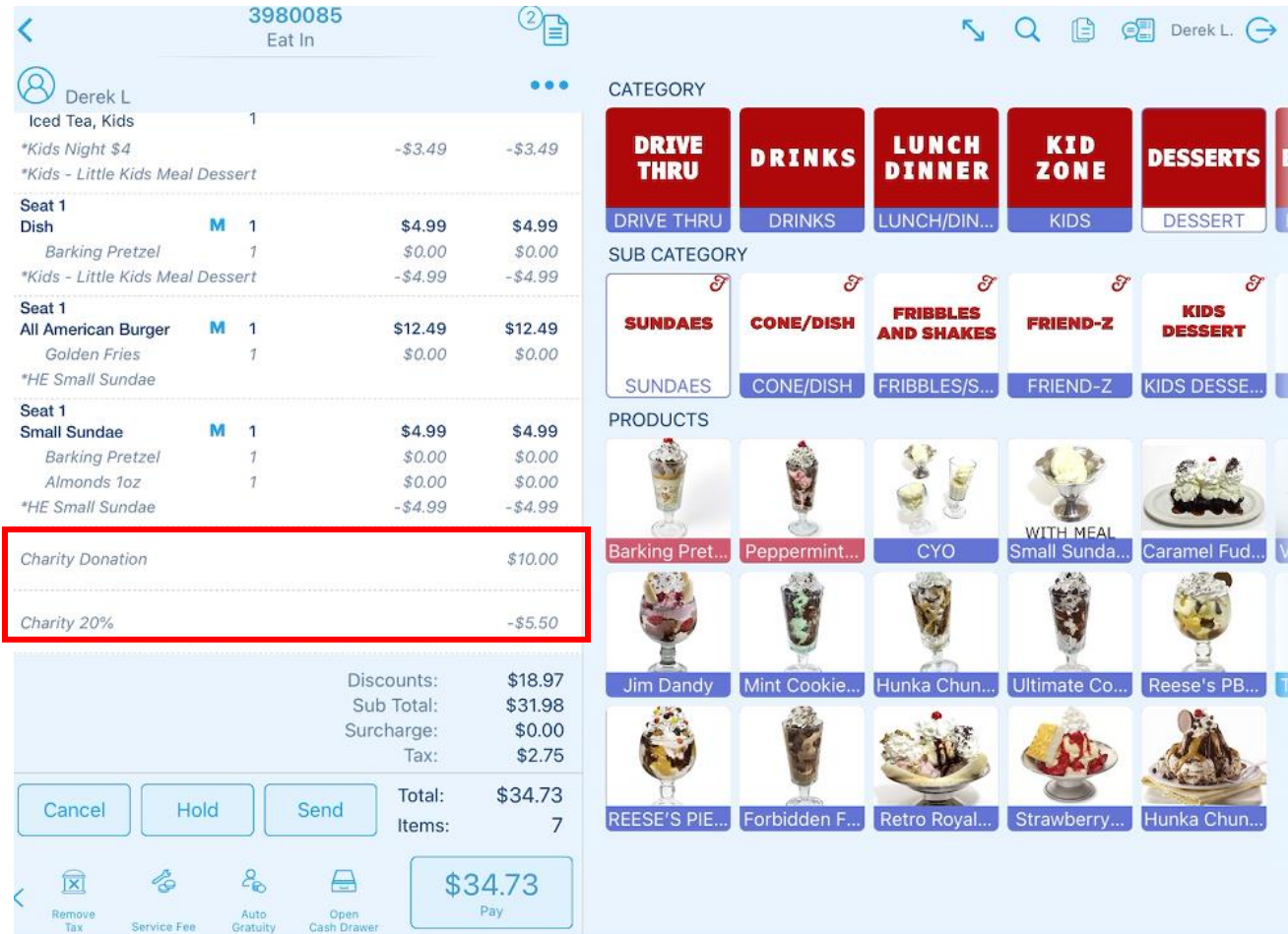
4. SELECT CHARITY DONATION 20%.



5. YOU WILL NEED TO ENTER THE AMOUNT THEY WISH TO DONATE TO CHARITY. THIS CAN SIMPLY BE THE 20% FROM THE CHECK OR AN OPPORTUNITY TO ASK THE GUEST IF THEY WOULD LIKE TO CONTRIBUTE A LITTLE MORE.



6. YOU WILL NOW SEE BOTH THE DISCOUNT AND SERVICE FEE APPLIED TO THE ORDER. YOU CAN NOW CHECK OUT.



The screenshot shows a POS interface for a user named Derek L. The order summary on the left lists items for three seats, including Iced Tea, Baking Pretzel, All American Burger, and Small Sundae. A red box highlights two entries: "Charity Donation" for \$10.00 and "Charity 20%" for -\$5.50. The bottom right shows a total of \$34.73 and a "Pay" button.

Item	Quantity	Price	Total
Iced Tea, Kids	1		
*Kids Night \$4		-\$3.49	-\$3.49
*Kids - Little Kids Meal Dessert			
Seat 1			
Dish	M 1	\$4.99	\$4.99
Baking Pretzel	1	\$0.00	\$0.00
*Kids - Little Kids Meal Dessert		-\$4.99	-\$4.99
Seat 1			
All American Burger	M 1	\$12.49	\$12.49
Golden Fries	1	\$0.00	\$0.00
*HE Small Sundae			
Seat 1			
Small Sundae	M 1	\$4.99	\$4.99
Baking Pretzel	1	\$0.00	\$0.00
Almonds 1oz	1	\$0.00	\$0.00
*HE Small Sundae		-\$4.99	-\$4.99
Charity Donation			\$10.00
Charity 20%			-\$5.50
Discounts:		\$18.97	
Sub Total:		\$31.98	
Surcharge:		\$0.00	
Tax:		\$2.75	
Total:		\$34.73	
Items:		7	

7. YOU CAN VIEW THE DONATION TOTAL IN THE SALES REPORT IN THE POS OR THE SALES SUMMARY IN THE REVEL MANAGEMENT PORTAL.

Revel SYSTEMS Jonathan R. ↻

Product M

Establishment: LAB (1)
Printed at: Jonathan Training
2/14/23, 3:00 AM - 2/15/23, 3:00 AM

SALES

Total Orders: 11
Average Sale: 19.05

GUESTS

Total Guests: 3
Avg Sale Per Guest: 69.84

Taxable Sales: 192.46
Nontaxable Sales: 54.98
CRV Charges: 0.00
TOTAL PRODUCT SALES: 247.44

SERVICE FEES

Taxable Service Fees: 0.00
Non-Taxable Service Fees: 0.00
Total Service Fees: 0.00
GROSS SALES: 247.44

COUNTED DISCOUNTS

Name	Count	Total
HE Medium Sundae	1	4.69
PICK - Raspberry Treat	1	2.00
Charity 20%	4	19.27
...
...	1	6.69

Item Discounts: 18.66

Time Manag

OPERATIONS

Tills

Declin

Offline

End of

Time Clock

New Order

Reports

Orders

Return

Tables

Product Setup

Pickup

Reward Cards

Gift Cards

Training Support

Dashboard

Manage Customers

Inventory

Settings

Overview Reports Products Inventory Employees Schedules CRM Establishment Revel Guard Settings

Sales Summary Operations Hourly Sales Product Mix Order History Payment Summary Other Reports

Get sales summary reports in email

Sales Summary 02/14/2023 03:00 am - 02/15/2023 03:00 am

Filters Inclusions (2) expand all | collapse all

Warning

Orders in this reporting period may be duplicated in other reporting periods: 215183

This reporting period includes orders which are currently unpaid: 261184

Sales Summary Report

Net Sales	209.51
Gross Sales	247.44
Total Discounts	(37.93)
Total Tax and Surcharges	19.96
Liabilities	19.27
House Account	0.00
Gift Cards	0.00
Store Credit	0.00
Deposits	0.00
Pass Through Fees	19.27

Analytics

Total Transactions	11
Total Invoices	0
Average Check	19.05
Total Guests	3
Average Sale Per Guest	69.84
Order Type Break Down	
Tips	
Total Credit Payments by Status	
Counted Discounts	
Adjustments	