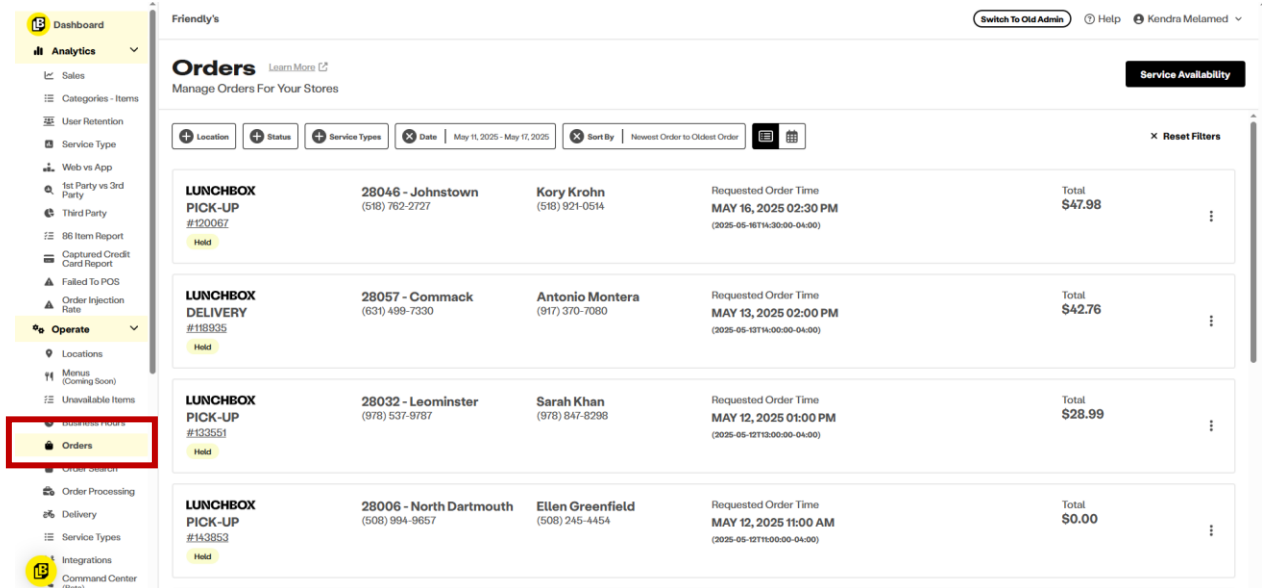


You can disable or enable specific service types without changing your store hours or overall availability.

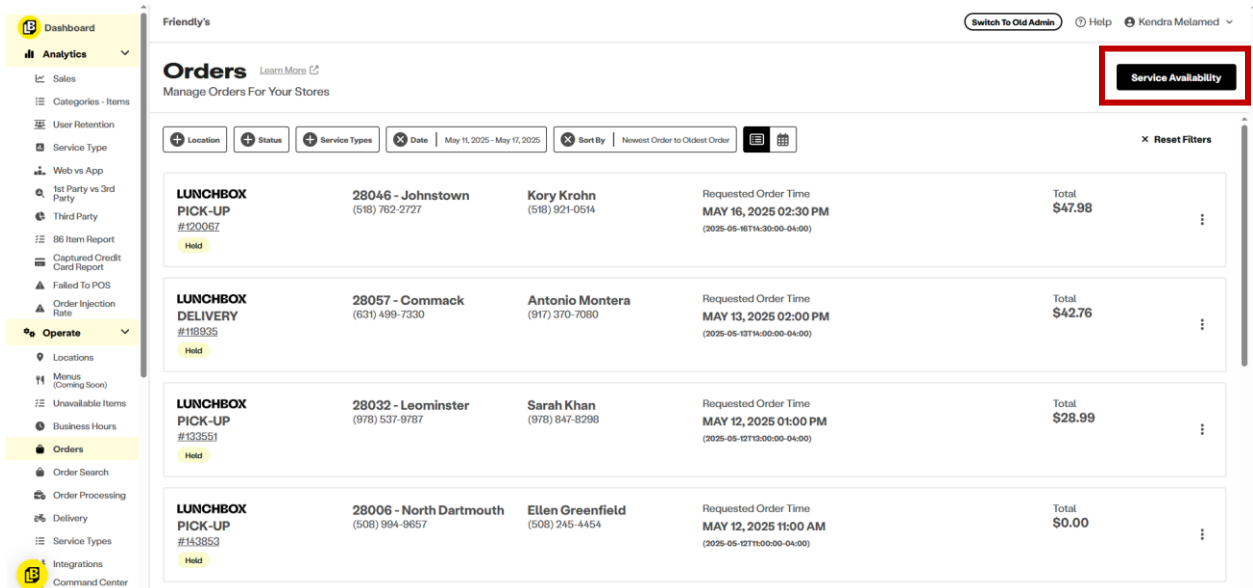
To temporarily disable or enable a specific service type due to business needs, go to the “orders” tab of the Lunchbox portal:



The screenshot shows the Lunchbox portal interface. On the left sidebar, the 'Orders' menu item is highlighted with a red box. The main content area displays a list of orders under the 'Orders' tab. The 'Service Availability' button is located in the top right corner of the main content area.

Location	Status	Service Types	Date	Sort By	Reset Filters
28046 - Johnstown (518) 762-2727	Kory Krohn (518) 921-0514	Requested Order Time MAY 16, 2025 02:30 PM (2025-05-16T14:30:00-04:00)	Total \$47.98		
28057 - Commack (631) 499-7330	Antonio Montero (917) 370-7080	Requested Order Time MAY 12, 2025 02:00 PM (2025-05-12T14:00:00-04:00)	Total \$42.76		
28032 - Leominster (978) 537-9787	Sarah Khan (978) 847-8298	Requested Order Time MAY 12, 2025 01:00 PM (2025-05-12T13:00:00-04:00)	Total \$28.99		
28006 - North Dartmouth (508) 994-9657	Ellen Greenfield (508) 245-4454	Requested Order Time MAY 12, 2025 11:00 AM (2025-05-12T11:00:00-04:00)	Total \$0.00		

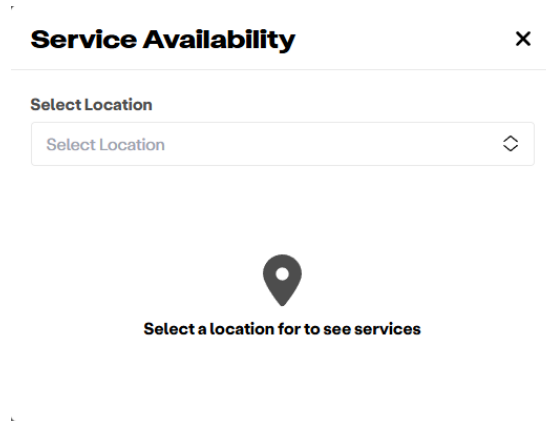
Once on orders, you will see the “Service Availability” button in the upper right corner:



The screenshot shows the Lunchbox portal interface. The 'Service Availability' button is highlighted with a red box in the top right corner of the main content area.

Location	Status	Service Types	Date	Sort By	Reset Filters
28046 - Johnstown (518) 762-2727	Kory Krohn (518) 921-0514	Requested Order Time MAY 16, 2025 02:30 PM (2025-05-16T14:30:00-04:00)	Total \$47.98		
28057 - Commack (631) 499-7330	Antonio Montero (917) 370-7080	Requested Order Time MAY 12, 2025 02:00 PM (2025-05-12T14:00:00-04:00)	Total \$42.76		
28032 - Leominster (978) 537-9787	Sarah Khan (978) 847-8298	Requested Order Time MAY 12, 2025 01:00 PM (2025-05-12T13:00:00-04:00)	Total \$28.99		
28006 - North Dartmouth (508) 994-9657	Ellen Greenfield (508) 245-4454	Requested Order Time MAY 12, 2025 11:00 AM (2025-05-12T11:00:00-04:00)	Total \$0.00		

Click on the “Service Availability” button and choose which location you are enabling or disabling.



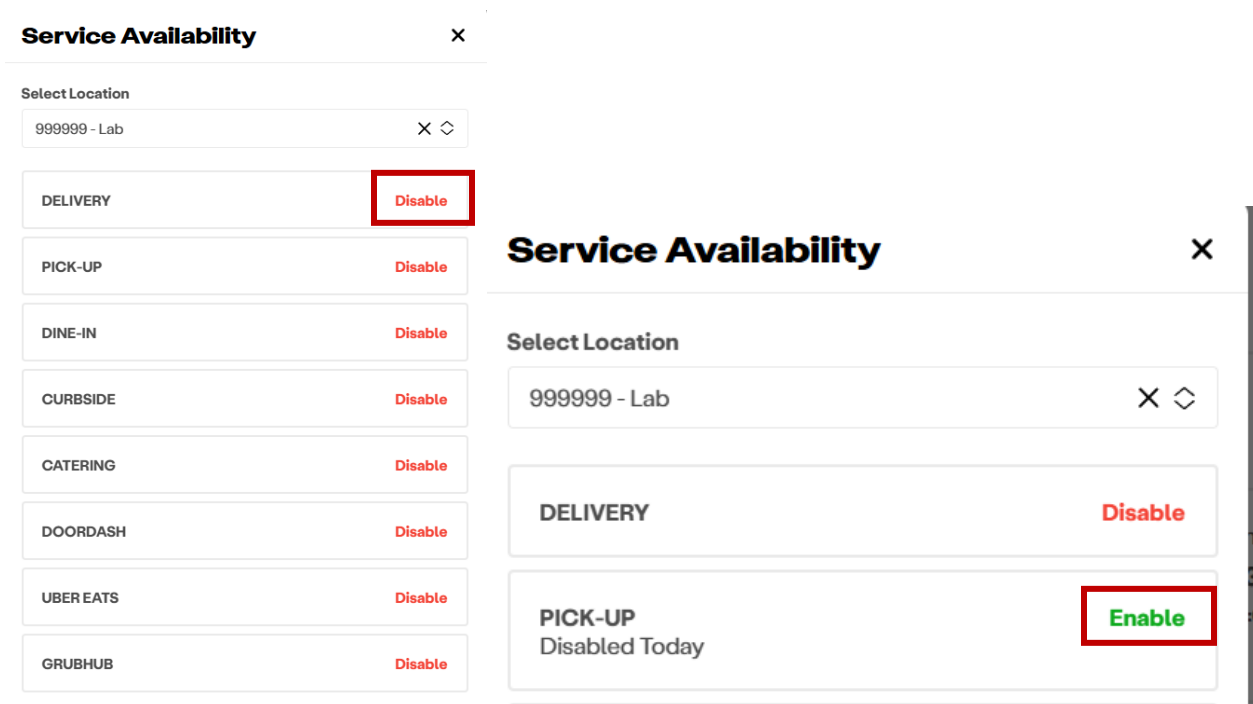
Service Availability [X]

Select Location

Select Location [X]

Select a location for to see services

Once you click on the location you will see all the service types assigned to that location. Press “Disable” to disable the dining type, or “Enable” to enable it.



Service Availability [X]

Select Location

999999 - Lab [X]

DELIVERY	Disable
PICK-UP	Disable
DINE-IN	Disable
CURBSIDE	Disable
CATERING	Disable
DOORDASH	Disable
UBER EATS	Disable
GRUBHUB	Disable

Service Availability [X]

Select Location

999999 - Lab [X]

DELIVERY	Disable
PICK-UP	Enabled Today

Note: Never disable the Dine-in service type. Turning off this service type will prevent your customers from earning loyalty points for in-store orders.